

Fairfield Township Citizens Police Academy Alumni Association

Meeting Minutes for December 6, 2011

Present: Peggy Wilsman, John Hunt, Thurl Golden, Bruce Welling, Naomi Roark, Richard Roark, Michelle Couch, Randy Couch, Amanda LeFevre, Linda Merrill, Becky Bradshaw, Craig Goley, Margaret Waters, Elliott Morio, Stephanie Rulli, Robert McIntyre, Susan Urbont, Gary Urbont, Roger Alcorn, Dawn Alcorn, Mary Alcorn, Scott Bradshaw, Layne Butler, Pam Weisbrod, Brian Gish, Donna Baynes, Connie Johnson

Meeting Location: Fairfield Township Police Station, 6:30pm

Pledge of Allegiance was honored.

Treasurer's Report

Current Balance - \$5793.33

Expenditures since November Meeting:

Pizza for board meeting \$14.49

Donna mentioned that our tax person will be filing taxes for the organization this year.

Welcome Class 11 CPA Graduates! We had 14 new graduates attend the meeting.

Old Business

Contact information for CommunityFest: Peggy Wilsman spoke with Sam's Club, Chester's Pizza and Bed, Bath and Beyond about donations. Sam's Club indicated they would like a letter of introduction from the CPAA, on official letterhead, at least 45 days before hand. Mary asked if anyone would like to volunteer to help Peggy with donations. Robert McIntyre volunteered to help anyway he can for obtaining donations. Robert will share his list of business contacts, which will provide us with additional sponsors/donations for the event.

Commander Oler commented on how we are running out of time for getting corporate sponsors. We need to get corporations like Mercy and Chaco on board. If we do get major sponsors/donators, we will either provide them with their own banner or see if they have a banner available that we can display. Oler also commented that it would be nice to have gift cards and baskets setup with different items for the raffles.

Brian asked for volunteers to help form a new committee that would contact businesses for donations. Members interested in joining the committee were: Robert McIntyre, Peggy Waters, Amanda LeFevre and Peggy Wilsman. A sign-up sheet was passed around for members to sign on what business contacts they have.

Brian will add additional information to the donation letter and will send out a spreadsheet with business contact information to the committee. Also the sponsorship level document needs to be reviewed.

Detail Updates:

- Vacation Home Checks: Donna thanked the people who have been doing the home checks. She appreciates your help. A VHC training session will be offered after the holidays per Commander Oler. If you did not attend the meeting on Tuesday and are interested in attending the training, please email Donna (drbaynes@fuse.net) to be added to the list.
- Project R.A.W.C: Three members have done a ride along recently. Stories ranged from taking a trip to the crime lab in Dayton, to dealings with shop lifters, and the best (and exciting) shift to do a ride along (3pm – 11pm). **Brian issued a challenge to members to do 2 ride alongs in 2 months** if you can dedicate the time to doing one. It's a good way to get to know the officers and learn more about what they do. Ride alongs can be from 2 hours up to 8 hours. If you are interested in doing one, you must contact Commander Oler to schedule it (785 – 4258).

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New Business

Station Update from Commander Oler:

- First aid training needs to be schedule if training is going to be done for vacation home checks.

Member surveys coming soon: Not discussed due to time restraint.

Upcoming Events:

- Christmas Winter Parade – A new route is being used this year for the parade. The Chief would like 19 to 20 members to volunteer. We have 17 members signed up. Volunteers will meet at the station at 9:30am on Saturday morning. Detail assignment will be to block intersections along the parade route. Robert McIntyre has extra safety vests that he can bring for volunteers.
- Shop with a Cop – This will take place **Sunday, December 18th**. Ten students have been identified to take part in this. There will be three officers who will pick up the kids and take them to Max and Erma's to eat before going to the shops at Bridgewater Falls. CPAA volunteers will be stationed at certain stores to help the kids, plus volunteers will help with the gift wrapping. Amanda volunteered to be the coordinator for this event and will handle contacting and coordinating volunteers. At the meeting, six members signed up to help with the event. Commander Oler spoke about possibly taking this event over, allowing us to get more sponsors to help with the event or do it conjunction with them.
- Traffic detail – not discussed due to time restraint.

Open Forum:

Member posed question on the status of finalizing uniform requirements. Commander Oler stated that the Board did meet to discuss. However, since the Commander was under the weather when the Board met and could not attend the meeting; he did talk to the Chief about it. Commander would like to discuss with the Board before it becomes finalized next month. A meeting will be scheduled for later this month.

Motion made by Peggy, seconded by Craig to adjourn meeting.

Action Items from Meeting:

Brian will add additional information on the donation letter and will send out a spreadsheet with business contact information to committee members.

Connie will correct broken URL link in email signature line; will contact Kerry about updating Organization's website and on missing first aid cards.

Peggy will get with Robert on obtaining township business contact information.

The Board and Commander Oler will meet to discuss uniforms and finalize.

Side note: The CommunityFest Sponsorship Charter document needs to be reviewed.

Next Meeting: **TUESDAY**, January 3rd, 6:30pm at the station