

Fairfield Township Citizens Police Academy Alumni Association

Meeting Minutes for August 2, 2011

Present: Connie Johnson, Elmer Harbron, Jeff Perrigo, Jim Pignone, Charlene Pignone, Patty Volkerding, Terry Scharnhorst, Linda Merrill, Mary Alcorn, Anita Snyder, Pam Weisbrod, Brian Gish, Glenn Hubbard, Kerry Saylor, Matt Becknell, Donna Baynes

Meeting Location: Fairfield Township Police Station, 6:30pm

Pledge of Allegiance was honored.

Treasurer's Report

Current Balance - \$5,853.77

Expenditures since July meeting:

Refund for First Aid Book \$11

Guest Speakers: No guest speaker for this month. For the September and October meetings, the DEA and FBI will be our guest speakers.

Old Business

CPAA Website: The new Organization website is up and operational - www.fftwpcpaa.org. Be sure to bookmark the site for easy reference in your browser. No member's personal information will be posted on the site. Keep in mind, the new site is a work in progress. New features added to the site will be evaluated and implemented as feasible. If you have ideas for improving the site, you can provide feedback to Kerry at webmaster+feedback@fftwpcpaa.org.

Detail Updates:

Vacation Home Checks: 18 people took the training on July 26th. There are two homes to be checked. If you are new to doing home checks, you can ask to come along with two members who do them regularly. For members who plan on doing vacation home checks, one of the requirements is having CPR/First Aid training. Keep an eye on your e-mail for the next first aid/CPR training session to be offered.

West Chester SHRED Event: Member Pam Weisbrod attended the event and gave a report on her findings. The event is organized by the West Chester Police department and the West Chester CPAA help with certain details such as traffic control, helping unload boxes from cars, and hand out CPAA PR materials. There were four WC CPAA volunteers and 1 to 2 Explorers helping with the event. Pam noted that if we decide to hold a similar event that we need to figure out how to keep traffic moving, plus be able to get rid of plastic bags, cardboard, etc. The West Chester Shred Event did not ask for donations this year as in past years. Member Linda Merrill added that Colerain's shred event held in July raised \$538 from donations. Glenn will contact three shred services to get cost information. This information will be available for the next meeting.

Safety Fair Event: **Sept 17th from 11am – 3pm Bridgewater Falls. Volunteers will be needed for this detail.** Members gave suggestions on what the Organization can do for the event to raise money. Some of the ideas were: selling cookies, grilling hot dogs/brats, snow cones, bottle water, and ice cream. Members voted and two members were against providing food (hot dogs/brats) for event. Before we pursue any of these options, Commander Oler needs to see what Bridgewater is planning for the event.

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Storage Space for CPAA: Terry Scharnhorst is waiting on a response. Donna received a quote from Advantage Self Storage on Tylersville Rd. A 10x10 unit would range between \$66/month to \$74/month not including tax.

Project R.A.W.C.: No attending members did a ride along since the last meeting. If you are interested in doing a ride along with an officer, contact Commander Oler.

Township Dog Park: Donna reported that two of the four trees planted are not doing well due to the hot weather. Terry Scharnhorst said they are looking to run a water line to the park to provide water for the dogs and for watering the trees. The water line will be installed over the next couple of weeks. Donna Wolfe sent an email thanking the Organization and appreciated the work the CPAA did on planting the trees. It was mentioned that the park has a fencing issue in that the fence has gaps around the bottom, allowing small dogs to escape. Terry pointed out that the dog park is the responsibility and liability of the township now. If there are issues with the park, these need to be brought up to Skylor Miller, Assistant Township Administrator.

New Business

Station Update from Commander Oler:

- ❖ Bypass-4 project is ahead of schedule. Hamilton/Mason Road by the Bypass will be opening August 5th. It won't be complete but will be open to allow traffic to flow again. The complete stretch would be open September 30th.
- ❖ Commander Oler read an email from alumni member Elliott Mario who is a little under the weather. We wish Elliott a speedy recovery.
- ❖ Vests ordered from Galls were not correct and are being returned and replaced.
- ❖ The Chief asks for a donation from the CPAA to purchase color guard uniforms for some of the township police officers.
 - Pam motion for CPAA to provide half the funds (\$1500) for the color guard uniforms.
 - Jeff and Matt second the motion.
 - **A vote was taken and all members were in favor of \$1500 to be donated for the purchase of color guard uniforms.**
- ❖ Commander Oler passed around a sample ID card on what the new CPAA ID badge will look like.
- ❖ The Chief will be getting a list of streets to be monitored for members who participated in the traffic radar training held July 26th.

Uniforms: Kerry went over with members the uniform guidelines and asked members what they thought a CPAA member should wear. Members' responses ranged from white polo shirts with CPAA logo embroidered on front, to a white dress shirt and black pants for formal detail assignments. Commander stated that members doing detail need to have a certain look – crisp and clean formal look. Members expressed that everyone doing detail work need to look the same. It was suggested that active members purchase their own polo shirt, white shirt and black pants instead of using CPAA funds. Commander Oler stated that active members doing current detail work will continue to wear their issued polo shirt/black pants/ black shoes (tennis shoes must be black if worn) until the new uniform guidelines are approved. The board will come up with a proposal and bring it to a future meeting for discussion. Member Patty Volkerding will look into what JCPenney can help us with for clothing.

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Fundraising Committee: Update from Glenn. He is organizing a "Penny a Pin" bowling fundraiser at the Fairfield Bowling Lanes. He is waiting on a response from Fairfield Bowling Lanes for available dates.

Next CPA Class: CPA Class #11 will begin Sept 20th. There will be two CPA classes this fall. The second class will be offered for businesses in the township. No date has been set for the second one. **With Class #11 starting in September, CPAA meeting dates will be changed to Wednesday evenings for October and November.**

Upcoming Events:

- CERT Training – Looking to set up CERT training for our organization. Still need to pick dates for when the training will begin. Future email communications will be sent out once more information is known.
- Township Fire Department spaghetti dinner looking to hold it in the fall. No new details.
- Picnic – Kerry has received 18 responses so far. Discussion held on the \$10 cost. The \$10 is to cover food and drinks being provided. The cost is for immediate family members in your household. If you plan to bring other family members who are not in your household and who live on their own, they would pay \$10 as well.

Open Forum:

CommunityFest – Pam spoke with someone from the Ohio Military Band. They are interested in doing the event next year.

Motion made by Peggy, second by Elmer to adjourn meeting.

Action Items from Meeting:

Kerry to arrange and acquire date(s) for CPR/First aid training.

Mike to discuss with Bridgewater Falls details about Safety Fair this year.

Glenn will contact three shred businesses to obtain a cost for their services.

Glenn will get potential dates for bowling event for next meeting.

Board members to come up with uniform proposal for future meeting discussion.

Patty to check with JCPenney for help with uniform clothing.

Next Meeting: Tuesday, September 6th 6:30pm at the station