

# Fairfield Township Citizens Police Academy Alumni Association

## Meeting Minutes for May 4, 2011

Present: Connie Johnson, Mary Alcorn, Roger Alcorn, Dawn Alcorn, Jerome Keans, Elliott Morio, Linda Merrill, Peggy Wilsman, Amanda LeFerre, John Hunt, Paula Hunt, Matt Becknell, Jim Byrd, Jeff Perrigo, Pam Weisbrod, Glenn Hubbard, Brian Gish, Barb Thompson, Kerry Saylor

Meeting Location: Fairfield Township Police Station, 6:30pm

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**Pledge of Allegiance** was honored.

### **Treasurer's Report**

Current Balance -\$3,484.66

Expenditures since April meeting:

Donation for John Weisbrod	\$20.00
Dyna Med Trunk First Aid Kit	\$58.98
15 CPAA members First Aid/CPR class	\$210.00

### **Old Business**

Fingerprinting Equipment Purchase: Commander Oler is working with the IT staff on software install. Kerry will do a presentation in the future on it.

CPR Class Update: Fifteen members attended the training and are certified in First Aid and CPR. Kerry will contact the Township Fire Dept on make-up date for members who could not attend the training.

Township Dog Park: Planting of the trees is scheduled for **9:00am, Saturday May 28<sup>th</sup>**. Volunteers are needed. More information about the detail will be communicated to members in weeks to come.

Vacation Home Checks: A policy and procedure binder can be found in the C.O.P vehicle. In the binder is a listing of the officer's contact information, along with a formal check sheet for checking the vehicle prior to the detail.

Drug Collection Event: Two CPAA members volunteered for this last minute detail. The total collection of unused and/or expired drugs from this year's event was down from last year by about half.

Township Clean-up Day: Four CPAA members volunteered for the overnight detail.

Storage Space for CPAA: This item was "on-hold" from previous meeting discussions. The Organization is looking for a central storage location for storing items (TV, chairs, tents, tables, etc). Storage space size needed is a 5x10 unit with climate control. If you know of a storage location or someone who has connections to help us with obtaining a storage unit, let Kerry know.

Project R.A.W.C: Several members did a ride along since the last meeting. One member did an overnight shift. Another member did a half shift. If you are interested in doing a ride along with an officer, contact Commander Oler.

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## New Business

Station Update from Commander Oler: Fairfield\_Township Fire Dept has extended an offer to the CPAA to join them on hosting a spaghetti dinner. More information about the event will be communicated at a later date.

Future Details/Events: **Patriot Flag Event at Bridgewater Falls – May 22 from 1pm – 4 pm.** CPAA members and their families are encouraged to attend. CPAA members attending should wear their CPAA shirt. More information about the event can be found at:  
[http://www.shopbridgewaterfalls.com/images/Patriot\\_Flag\\_Final.pdf](http://www.shopbridgewaterfalls.com/images/Patriot_Flag_Final.pdf)

**Update:** If you would like to volunteer to help with the Patriot Flag event, please contact Commander Oler ([moler@fairfieldtwp.org](mailto:moler@fairfieldtwp.org)) by Friday, May 13<sup>th</sup>.

CommunityFest: Several meetings have been scheduled.

**Site Visit** is scheduled for **Monday, May 9<sup>th</sup> at 6:30pm at the church.**

**CommunityFest Planning meeting** is scheduled for **Thursday, May 12<sup>th</sup> at 6:30pm at the police station.**

Jerome gave an update on task items.

## Highlights:

- Contract with church has been signed.
- Paula needs event information and tax ID number for donations.
- Amanda will work on design for flyers.
- Peggy was able to get two gift cards for lunches at Butler Tech as part of donations.
- Dawn, Roger and Pam will do the stenciling on the signs.
- Jerome will get the information to Skylor for posting on Township electronic bulletin board.
- Mike will contact Explorers, fire dept for smokehouse, Dare Officer and obtain traffic barricades.
- Brian working on getting a band for Saturday night. Another possibly would be to get a DJ for Saturday night.
- Amanda will check into the donation of neon bracelets.
- Mary placed event information on Local12 event calendar. Dawn did it for 96Rock. If you listen to a particular radio / news station, check to see if they have an event calendar on their website. If they do, post the event on their event calendar.
- Handling of water for cleaning carnival rides will be addressed Monday during site visit.

Jerome spoke about how the church would like to give back to the community. They have offered to pass out free water at the event. The church also mentioned the possibly of offering a changing table, hand sanitizers and providing lunch for carnival workers and CPAA members who volunteer for the event.

## Future Meetings

Special Interests / Topics: Suggested BCEO presentation on By-Pass 4 construction and new "superstreet" concept; self-defense training. If you have suggestions for topics, e-mail Kerry at [kerry.saylor@gmail.com](mailto:kerry.saylor@gmail.com).

Pot Luck Dinner: If we do this in the future, it would have to be done a half-hour before meeting starts.

## **Fairfield Township Citizens Police Academy Alumni Association**

### Open Forum:

Paula spoke about St. Clair Township Fire Department Spaghetti Dinner that is set to take place on May 21 from 4pm -7pm at the St Clair Twp fire station. If you are interested in attending, more information about the event can be found on Facebook at:

<http://www.facebook.com/pages/St-Clair-Twp-Fire-Department-Butler-County-OH/156740684355678>

Motion made by Paula, second by John to adjourn meeting.

### **Action Items from Meeting:**

**Fingerprint Laptop:** Mike will work with IT staff on getting software installed.

### **CommunityFest:**

**Kerry** will send event/CPAA information and tax ID letter to Paula and Barb.

**Kerry** to email CF letter to Butler Tech Culinary Arts School who has committed to donating two gift certificates for free lunch at Butler Tech.

**Amanda** will work on event flyers.

**Kerry** will contact Rib City.

**Barb** will do printing of tax-exempt letter.

**Dawn, Roger and Pam** will do stenciling for signs.

**Mike** will contact Explorers, Township Fire Dept for smokehouse, Dare Officer and obtain traffic barricades.

**Brian** will work on confirming bands.

**Amanda** will check on donation of neon bracelets.

**Next Meeting:** June 1, 2011 6:30pm at the station