

Fairfield Township Citizens Police Academy Alumni Association

Meeting Minutes for February 15, 2011

Present: Connie Johnson, Jeff Perrigo, Margie Glover, Linda Merrill, Craig Goley, Barb Thompson, Matt Becknell, Glenn Hubbard, Brian Gish, Carol Franz, Anita Snyder, Jim Byrd, Peggy Wilsman, Mary Alcorn, Kerry Saylor, Donna Baynes, Dawn Alcorn, Roger Alcorn, Stephanie Hatfield

Meeting Location: Fairfield Township Police Station, 5:30pm

Pledge of Allegiance was honored.

Treasurer's Report

Current Balance - \$5,440.72

No Expenses or expenditures occurred for January
\$2,500.00 to be reserved for CommunityFest

Old Business

Fingerprinting Equipment Purchase: Kerry will revisit the laptop configuration and will work with the Treasurer to make the purchase, ensuring tax exemption status of the organization.

- Motion to purchase a laptop up to \$1000 was made by Anita; Second motion was made by Barb. A vote was taken showing all in favor.

Thanks goes to David Sorg of Sorg Properties, Inc. for the donation of three hard drives.

CPR Class Update: Matt and Mary are creating a list of questions to ask the trainer. Matt is working with Robbie Potter on dates and location for First Aid and CPR classes. Class dates may be available at the next monthly meeting. The cost is \$15. Matt to check if the cost quoted includes First Aid also.

Township Dog Park: The offer Duke Energy made on donating vegetation for the dog park was part of their 2010 budget. Duke is asking what specific items are needed for the park. Stephanie Hatfield volunteered to follow-up with Holly Wolfe and with an arborist to determine specific items needed. Suggestion was made to possibly get Menards involved with project.

Monthly Member Meetings: Starting in March, the meeting time will be changed to 6:30pm to accommodate more members.

Colerain CPA Class: Donna and Kerry attended Colerain's CPA graduation ceremony in January. Donna and Kerry were given a tour of the police department and classrooms. Donna gave an overview on what Colerain CPA provides for their members and for their community. Items of interest discussed: every event they offer has food; include fun activities for members; they have a liquor license. They hold two bunco events a year, which brings in more money in a few hours than what our CommunityFest brings in for 3 days. Colerain CPA will have a Bunco Nite on February 18th at 7:00pm. This is open to all CPA members, including their family and friends. More information about bunco will be communicated to members in an e-mail.

Vacation Home Checks: Donna sent an e-mail out recently requesting volunteers and was disappointed in the lack of responses received from members who have taken the training. If you have taken the training, please send your name, e-mail address and phone numbers to Donna so you can be put on a list for being contacted. It was suggested that a list of phone numbers should be kept in the car, along with procedures on how to handle certain incidents should they come up during a home check.

Project R.A.W.C.: Since the January meeting, member Brian Gish did a ride-along. Keep in mind members, a challenge was given to alumni members to do two ride-alongs by the end of May. The ride along can be for a full eight hour shift or a split/partial-shift. If you are interested in doing a ride-along, please contact Commander Oler for scheduling.

Fairfield Township Citizens Police Academy Alumni Association

New Business

Upcoming Events: Commander Oler reported that he has received requests for using the fingerprinting equipment. The requests were denied due to lack of hardware. A new laptop is being ordered by CPAA to accommodate future requests.

CERT (Community Emergency Response Team): New training classes will begin in late spring. Mary has arranged for Jeff Galloway, CERT Director, to come and talk with CPA members at the April meeting. If we have enough members interested in pursuing CERT training, we may be able to hold our own classes for it. If you attended CERT training in the past, you can still attend as a refresher.

Guest Speakers: Jeff Galloway has been scheduled for the April meeting. If you have an idea on who would be a guest speaker for one of the monthly meetings, send an email to Kerry (kerry.saylor@gmail.com)

CommunityFest: Brian Gish volunteered to work with Jerome on the planning process and possibly taking over Jerome's responsibility for next year. Kerry provided an update from Jerome. Discussions have begun on moving the stage into the festival area in order to draw more attention. Jerome will follow up on the stage rental. This is open for discussion. The cost of the stage is \$500. A list of committees for different activities will be developed and communicated to members.

Open Forum:

- FTPD has a new part time officer that has started - Officer Roger Gilbert.
- Mary brought up the idea of having a (brainstorming) meeting in the future for planning activities for the year. Part of this would include field trips.
- Further discussions are needed by the Executive Board on uniforms. The Executive Board must come up with a solution by the April meeting. Commander Oler needs 3 days in advance to get approval (prior to April meeting).
- There is a change in how hours are being tracked. Per Commander Oler, time is now tracked by quarter hour.

Motion made by Matt, second by Jeff to adjourn meeting.

Correction to January's meeting minutes: Shop with a Cop: Vi was not one of the volunteers as previously stated.

Action Items from Meeting:

Fingerprinting Laptop: Kerry will purchase laptop.

CPR Class: Matt will work with Robbie Potter on setting up the classes. Mary will research CPR requirements and will send out an e-mail to members on it.

Vacation Home Checks: Donna and Connie will work on creating procedures and creating a binder to be kept in the car.

Township Dog Park: Stephanie will get in contact with Holly Wolfe and an arborist to determine vegetation for the park.

CommunityFest: Kerry will pass Brian Gish's information to Jerome for helping with CommunityFest planning.

Open Forum: Executive Board to discuss uniform orders and will come up with a solution by the April meeting.

Next Meeting: March 1, 2011 6:30pm at the station